



TRING SCHOOL

16 – 19

Bursary Fund Application

Please read the Bursary Fund Information Booklet before completing your application. Proof of entitlement must be included when the form is returned to Miss Evans in the Sixth Form Centre.

16-19 Bursary Fund Application

Learner Details

Name:	
Registration group	
Course Details	Full details of course being studied including subjects
Date of Birth	
Address	
Post Code	
e-mail address	
Home Phone	
Mobile Phone	
	I am eligible for Free School meals Y/N

I am applying for assistance from the following (please tick)

Full Bursary £1,200		Discretionary Bursary £1,000 maximum	
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I have enclosed copies of the following documents where relevant:

Full Bursary

- Proof of Income support or Universal Credit, Employment Support Allowance, Disability Living Allowance or Personal Independence Payment (full bursary)
- Written confirmation of students current or previous looked after status from the local authority(full bursary)

Discretionary Bursary

- Income Support or Income Based Jobseeker's Allowance letter – this must be dated within 28 days of your application;
- Universal Credit statement
- HM Revenue and Customs Tax Credit award notice (TC602);
- Proof of other welfare benefit such as Housing Benefit, Council Tax Benefit or Pension Credit;
- Proof of your asylum seeker status;
- P60;
- SA302 form, with a copy of certified accounts (if you are self employed)

- Or a letter describing your financial situation

I accept that to continue to receive a bursary/funding:

- There must be no unauthorised absences during the school day
- There must be an acceptable level of behaviour
- There must be an acceptable level of achievement and attitude to learning

I confirm that the details on this application and the evidence provided are true and accurate.

Signed: (Learner)..... Signed: (Parent/Carer).....

Date:

Office Use Only

Date application received:

Date reviewed by Committee:

Outcome/comments:

Authorised/Declined by Signature.....

Date Student notified

Date Finance Office notified

Termly Application for Funding

This form should be completed in addition to the main application form and should be submitted each term with appropriate receipts by the deadline date

Full name:

I wish to apply for support towards the following (and have attached receipts for each item):

Specific need (i.e. books, trip/visit)	Amount applied for

I confirm that the details on this application and the evidence provided are true and accurate.

Payment should be made to

Bank Details A/c No Sort Code

If bank details are not supplied a cheque will be made payable to the student unless otherwise advised.

Signed: (Learner)..... Signed: (Parent/Carer).....

Date:

Office Use Only

Date application received:

Date reviewed by Committee:

Outcome/comments:

Authorised/Declined by Signature.....

Date Student notified

Date Finance Office notified

This form and receipts should be handed to Miss Evans, in the Sixth Form Office, by the deadline date each term.