

Tring School
Local Governing Board Committee Minutes - Part 1
Wednesday 13 November 2019, 8.00am



Present: Mrs E Ayling (Chair)
 Rev Huw Bellis ex-officio
 Mr S Bladen
 Mrs C Hodgson (joined at 9.00am)
 Miss E Hicks
 Mrs E Munro
 Mrs S Collings ex officio (CEO)
 Mr Peter Walter

In Attendance: Mrs S Ambrose (Head of School)
 Mrs R Georgiades (Deputy Head)
 Mr R Gibberd (Business Director)
 Mr I Rogers (Assistant Head)
 Mrs V Wilson (Clerk)

Opening Prayer - Read by Huw Bellis

Please sign up on this document if you would like to read a prayer at a future meeting.

Item	
1.	Welcome, apologies and absences. Apologies were received and accepted from Anthony Kent, Christina James, George Tuckwell, James Foskett.

Item	
2.	Confirmation that the meeting is quorate The Clerk confirmed the meeting was quorate.

Item	
3.	Notification of Any Other Business Christmas Concert

Item	
4.	Declarations of Interests There were no declarations of interest.

Item	
5.	Minutes of Previous Meeting held 9 October 2019 The minutes of the meeting held on, previously circulated, were signed by the Chairman as a correct record. A copy was signed and would be filed.

Item	
6.	Matters Arising <ul style="list-style-type: none"> - Exit Interviews - SAA/AK. One meeting has taken place since the last meeting. CJ feedback has been taken into account and it is agreed that this should still be an independent process. Some of the questions will be reviewed and from the response, will naturally trigger further questions. - Feedback on inductions documents.

Signed

Date

Item	
7.	<p>Chair's Business</p> <p style="padding-left: 20px;">- Social events</p> <p>Suggestion to bring home-baked mince pies to next FGB. Christmas card from the governors will be sent.</p>

Item	
8.	<p>SDP Monitoring - SAA</p> <p>-SDP updates Pillar 1 - T&L HPA progress/Progress of High Quality First Teaching -SDP updates Pillar 2 - SEN & Disadvantaged Report</p> <p>SAA presented on the work that is on-going with regards to the SEDP. Q: How do we encourage students who are ambitious but not able and able but not ambitious? A: Knowing individuals and being aware of the hook which will draw them in. Meeting individual needs. RGS also wanted to note that a lot of coaching work is going on with staff at the moment. Q: Is closing the gap measured over attainment rather than progress? A: Previously you had to be most able to have those opportunities. Now, these are more open and accessible to students.</p>

Item	
9.	<p>SOS Results and comments - RG</p> <p>RG presented the results of this year's Staff Opinion Survey. PW commented that these results were fantastic.</p>

Item	
10.	<p>PP Update & Finance - LWS</p> <p>Document circulated previously and questions invited. Q: Do you do a report on the whole PP spend later in the year? A: RG shared the spend for the last academic year at the last meeting. This gave the breakdown of spending of the PP budget Q: Do you consider what strategies have worked and why they are chosen or is this something that has been done before and so you know works well? A: We review the strategies each year but also use strategies which are proven across a number of schools, where there is data to support this over a number of schools, over a period of time. Q: How do you measure impact of PP spend? A: There is still a gap but the gap is closing. Q: How do you know that what we are doing is the best thing to do. A: We trial, giving time to embed and if it doesn't work, change. Q: Governors are expected to know what research has been done as to why we are doing what we do. A: Governors are invited to look at the Education Endowment Foundation website, here is the link.</p>

Item	
11.	<p>LT/Gov link reports - for discussion - IGR/CH</p> <p>IGR and CH presented the document previously circulated. CH noted that Ofsted will be keen to know that the systems we have in place have an impact and they will also want to know why we do what we do where tracking is concerned. The questions asked by Ofsted are: 1. What do we consider to be the fundamental purposes of internal tracking? 2. What do you want the data to tell you? Does it tell you what you need/want? 3. Is tracking data the best tool to achieve that aim?</p>

Signed

Date

	<p>4. Are there other ways to achieve that aim?</p> <p>CH - HPA students. Which link governor is this category coming under? Agreed that PW picks this up to include in the PP work.</p> <p>It was suggested that SLs join LT link meetings with governors. It was agreed that for future reports, it made sense to add to the original document rather than start a new document. Format of document agreed and will be used going forward. Chair thanked IGR and CH for their work on this.</p>
--	---

Item	
12.	<p>Policies</p> <p>Equalities Scheme Accessibility Policy</p> <p>Both recommend for approval with no changes.</p>

Item	
13.	<p>Standing Agenda Items</p> <ul style="list-style-type: none"> ● Visits log- Governor Visits , form for completion Forms to be completed by next week please. ● Safeguarding - GT To be moved onto next agenda. ● Governor Training - CH log CH has been sending emails to remind govs about required training. ● Build Committee update - minutes and TOR Terms of Reference approved. Check GT comments. Who owns document. needs response.

Item	
14.	<p>Any Other Business</p> <p>Ellie Hicks formally invited all governors to attend the Music Department Christmas Concert which is taking place on Thursday 12 December.</p> <p>HB applauded the Chamber Choir's performance at the Remembrance Service.</p>

Item	
14.	<p>Conduct of meeting Governors to confirm that the meeting has been conducted in an open manner, that all Governors have been able to participate and contribute to discussions and that all members of the Governing Body will have access to these minutes.</p> <p>Confirmed.</p>

The meeting (Part 1) closed at 10.00am

Signed

Date