



Tring School

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10 June 2020

Dear Parent/Carer

As you will be aware the DfE have requested that schools prioritise the in-school provision for students who will be completing external examinations in the summer of 2021, this includes your child. We have been advised that in addition to the onsite provision that we are currently providing, as of the 15 June, we can extend this to provide face to face sessions to 25% (at any one time) of students in Years 10 and 12 to supplement the online learning experience.

The guidance that we receive from the DfE is limited and we have worked hard to ensure that we continue to comply with the COVID 19 Health and Safety Regulations, whilst maintaining a supportive and conducive working environment.

The DfE intention is for the main form of provision to continue to be online and then supplement this with face to face sessions. I am sure you will agree that for many students the online learning that has been provided has been outstanding and I do not wish to dilute this provision.

Outlined below is how Tring School will enhance the learning of Year 10 and 12 students safely for all students and staff.

Environment

- Clearly marked one way systems in all corridors, with clear entrance and exit points as well as social distance markings every 2m.
- All classrooms will accommodate a maximum of 10 students with all excess furniture removed.
- All classrooms are equipped with cleaning products to allow staff and students to clean workspaces before and after use.
- The capacity of communal areas, eg Dining Hall have been reduced to ensure 2m social distancing.
- Allocated spaces for year groups during break and lunch periods.
- No assemblies or collective worship will take place in the school for now. We will continue with the virtual assemblies and collective worship and we would encourage your child to continue to watch these.
- A [Parent Handbook](#) outlining all of our changes is attached.

Expectations

- All students sanitise hands on arrival and at regular intervals throughout the day.

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- All students take full responsibility for themselves and their actions to ensure that they remain 2m apart from others.
- Students are to wear school uniform, which should be washed frequently at home.
- Students may bring food on site but this should not be shared and litter must be disposed of appropriately.

Staffing

- All staff will be located in individual classrooms when not supervising the in-school provision.
- For students who are included in our 5 week in-school provision, they may receive 1:1 teaching with class teachers.
- Staff will be flexing between working in school and at home to meet the demands of our school.

Provision

i) 15 June - 17 July inclusive

- The main form of the provision will continue to be online learning at home for the majority of students. We have been tracking the level of engagement from all students and where we feel that any student has fallen behind others in their year group, a member of the Leadership Team has been in touch to recommend a return to school for these students. If you feel that your child is eligible for a full return to school to complete their online learning under the supervision of staff, please contact your Head of House to discuss further. Please be mindful that numbers are limited due to staffing restrictions.
- Year 10 students will be based in rooms D1-4, Year 12 students will be working in the LRC and be engaged in their online learning. When class teachers are in school, they may invite students to complete 1:1 learning and catch up sessions during the allotted timetabled lessons.

ii) Weeks Commencing 22 and 29 June

- Year 10 and 12 students will be invited into school on set days to meet with individual teachers face to face to review their learning and progress so far.
- Students are restricted to attend in House groups on prescribed days to ensure that we do not exceed 25% of the cohort on-site at any one time.
- Meetings will take place in individual classrooms. Windows and doors will be open to maintain a constant airflow and will only last for 10 minutes each.
- Students studying History will have a joint appointment with their teacher for 1 hour. There will be no more than 8 students in a group.
- Students will meet with 1 science teacher to discuss progress in all science areas.
- Meetings are for students only (ie not parents) to minimise the number of people on-site at any one time.
- **Details of how students make appointments and the expected conduct can be found [here](#).**

Appointment Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
22 June	Ascott	Claydon	Catch Up	Waddesdon	Halton

			Max 60		
29 June	Waddesdon	Halton	Catch up Max 60	Claydon	Ascott

iii) Weeks commencing 6 and 13 July - To be confirmed following the next review

- Identified students to be invited in for small group tutorials with specific class teachers.

Arrangements will follow in the next few weeks.

Transport - Some of our local bus services are resuming service for limited numbers on 15 June. In line with the Government guidance, it is compulsory that all students wear a 'face-covering' whilst using this service. [Timetable](#)

With regards to any future plans or arrangements for this cohort, it remains uncertain. It is being suggested that educational provision in the Autumn term will be a blended approach. Schools will be open for a reduced capacity of students and therefore, they will have some small group face to face lessons as well as continuing with online learning at home. I would expect to be able to provide a timetable for students to follow.

There is a huge amount of speculation regarding the next examination series as to whether or not your children will sit any exams. Nothing has been confirmed as yet and therefore, we will continue to prepare the students to be ready for a full set of summer examinations. The Secretary of State did share in the press release on the 9 June that exams will take place as normal. The students themselves need, now more than ever, to ensure that they continue to demonstrate their best level of understanding in each piece of work that they submit as there is a chance that this could be used to inform a Centrally Assessed Grade next year. With this in mind, we have taken the decision to delay the Year 10 Assessments until September. Students can discuss the preparation required with their class teachers during their 1:1 appointments.

If you have any concerns, please do not hesitate to get in touch with your child's Head of House or the Sixth Form team in the first instance.

Kind regards

Sally Ambrose
Head of School