



# Tring School

CEO of the RLP: Mrs Susanna Collings BSc(Hons), MA, FRSA  
Head of School: Mrs Sally Ambrose BA(Hons), NPQH  
Mortimer Hill Tring Herts HP23 5JD



27 August 2021

Dear Parent / Carer

I hope you have all enjoyed a nice break over the summer.

This letter outlines the start of term arrangements for all students and in a few days time, I will share a further letter regarding the activities that have been taking place in school over the summer holidays and this will include the examination successes from the GCSE and A level.

We are looking forward to welcoming all students back to school at the start of term as planned. National guidance requests that all students returning to school complete two Lateral Flow tests on the school site, before lessons commence fully. (Please note that any student who has tested positive for Covid-19 within 90 days should not partake in this testing). We are mindful that we want to start our term in a timely fashion and therefore, testing will start during the staff INSET days on Thursday 2 and Friday 3 September.

<b>Wednesday 1 September - Additional Transition Day for Year 7.</b>					
<b>Year 7 students complete a Lateral Flow test <u>at home</u>, recording the result using Operoo. Test kits are available from local pharmacies.</b>					
<b>Thursday 2 September - INSET Day - students to attend for their test appointment only</b>					
Test 1	Date/Time	Ascott	Claydon	Halton	Waddesdon
Staff	Thur 2 Sept 8.00 am - 10.00 am				
Year 7	Thur 2 Sept 10.00 am - 1.00 pm	10.00 am - 10.45 am	10.45 am - 11.30 am	11.30 am - 12.15 pm	12.15 pm - 1.00 pm
Year 12 & 13	Thur 2 Sept 1.30 pm - 3.30pm	1.30 pm - 2.00 pm	2.00 pm - 2.30 pm	2.30 pm - 3.00 pm	3.00 pm - 3.30 pm
<b>Friday 3 September - INSET Day - students to attend for their test appointment only</b>					
Year 8	Fri 3 Sept 8.30 am - 10.30 am	8.30 am - 9.00 am	9.00 am - 9.30 am	9.30 am - 10.00 am	10.00 am - 10.30 am

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Year 9	Fri 3 Sept 10.30 am - 12.30 pm	10.30 am - 11.00 am	11.00 am - 11.30 am	11.30 am - 12.00 pm	12.00 pm - 12.30 pm
Year 10	Fri 3 Sept 1.00 pm - 3.00 pm	1.00 pm - 1.30 pm	1.30 pm - 2.00 pm	2.00 pm - 2.30 pm	2.30 pm - 3.00 pm
<b>Monday 6 September - Year 7 Induction Day and Year 13 term starts Year 11 to attend for their test appointment only</b>					
Year 11	Mon 6 Sept 8.30 am - 10.30 am	8.30 am - 9.00 am	9.00 am - 9.30 am	9.30 am - 10.00 am	10.00 am - 10.30 am
<b>Test 2</b>	<b>Date/Time</b>	<b>Ascott</b>	<b>Claydon</b>	<b>Halton</b>	<b>Waddesdon</b>
<b>Staff</b>	Mon 6 Sept 3.00 pm - 4.00 pm				
Year 7	Mon 6 Sept 10.30 am - 12.30 pm	10.30 am - 11.00 am	11.00 am - 11.30 am	11.30 am - 12.00 pm	12.00 pm - 12.30 pm
Year 12&13	Mon 6 Sept 1.00 pm - 3.00 pm	1.00 pm - 1.30 pm	1.30 pm - 2.00 pm	2.00 pm - 2.30 pm	2.30 pm - 3.00 pm
<b>Tuesday 7 September - Term starts for all students - 8.35 am TEST 2 will take place around lessons.</b>					
Year 8	Tues 7 Sept 8.30 am - 10.30 am	8.30 am - 9.00 am	9.00 am - 9.30 am	9.30 am - 10.00 am	10.00 am - 10.30 am
Year 9	Tues 7 Sept 10.30 am - 12.30 pm	10.30 am - 11.00 am	11.00 am - 11.30 am	11.30 am - 12.00 pm	12.00 pm - 12.30 pm
Year 10	Tues 7 Sept 1.00 pm - 3.00 pm	1.00 pm - 1.30 pm	1.30 pm - 2.00 pm	2.00 pm - 2.30 pm	2.30 pm - 3.00 pm
<b>Wednesday 8 September - Normal timetable TEST 2 will take place around lessons.</b>					
Year 11	Wed 8 Sept 8.30 am - 10.30 am	8.30 am - 9.00 am	9.00 am - 9.30 am	9.30 am - 10.00 am	10.00 am - 10.30 am

**Timings of the school day** - We will continue with the existing revised timings of the school day until the February half term when we will have moved into our new school building. All students are required to be on the school site by 8.35 am and will leave at 3.00 pm. Breaktime and lunchtimes will continue to be staggered for KS3 and KS4 & 5.

	<b>8.40 - 9.00</b>	<b>9.00 - 10.00</b>	<b>10.00- 10.30</b>	<b>10.30 -11.00</b>	<b>11.00 -11.30</b>	<b>11.30 -12.30</b>	<b>12.30 - 1.00</b>	<b>1.00 - 1.30</b>	<b>1.30 - 2.00</b>	<b>2.00 - 3.00</b>
<b>Years 7,8,9</b>	Tutortime	P1	Break	P2	P2	P3	Lunch	P4	P4	P5
<b>Years 10,11,12 &amp; 13</b>	Tutortime	P1	P2	P2	Break	P3	P4	P4	Lunch	P5

**Wider Curricular Activities** - will commence week beginning 13 September. Details will follow via the usual communications which are shared with you each Friday.

**Continued COVID-19 safety measures -**

- Classrooms will continue to be sanitised at the beginning of each lesson
- Students should continue to sanitise their hands at the start of each lesson
- Sharing of equipment should be kept to a minimum
- All students are to sit in a consistent seating plan for each room
- Students will be reminded to ensure a safe distance from staff and students
- Face coverings in communal areas will remain optional for all staff and students
- The whole school one-way system will remain in place
- Key Stage groupings will remain at tutor, break and lunchtimes

**Contact tracing** is now the responsibility of the NHS tracking team who will identify and notify affected students.

**Reporting symptoms / confirmed cases** - please email our Attendance Officer notifying her of the onset of potential / confirmed symptom dates - [attendance@tringschool.org](mailto:attendance@tringschool.org)

**Year Zones** - during unstructured time before school, break and lunchtime students should go to the following spaces:

	<b>Year 7</b>	<b>Year 8</b>	<b>Year 9</b>	<b>Year 10&amp;11</b>	<b>Year 12 &amp;13</b>
<b>Before school</b>	Netball Court 1	Netball Court 2	Astroturf	MVHC	Sixth Form Centre / Quad
<b>Breaktime</b>	MVHC	Des Quad	LRC Quad	MVHC	Sixth Form Centre / Quad
<b>Lunchtime</b>	LRC Quad	MVHC	Des Quad	MVHC	Sixth Form Centre / Quad

**Buses** - students are to wait in the following areas for their buses to be called-

<b>111/117</b>	<b>883</b>	<b>884</b>	<b>885</b>	<b>Aldbury &amp; Wigginton</b>	<b>All mini buses</b>
Board bus directly	Wait in LRC Quad	Wait in Dining Hall	Wait in Outdoor Dining area	Wait inside LRC	Board bus directly

**Uniform** - Full school uniform and shoes/ Sixth Form Dress Code are expected to be worn everyday. Please check the [school website](#) for further information. [Possible equipment link](#)

Please note any additional summer jewellery, piercings, hair colour and nail extensions all need to be removed before the start of term.

I look forward to welcoming all students back to school, thank you for your support in ensuring a positive start to the term.

Kind regards

Mrs S Ambrose  
Head of School