



Tring School

CEO of the RLP: Mrs Susanna Collings BSc(Hons), MA,
FRSA Head of School: Mrs Sally Ambrose BA(Hons), NPQH
Mortimer Hill Tring Herts HP23 5JD



12 March 2021

Dear Year 13 Students, Parents and Carers,

Year 13 Parents' Individual Consultation Appointment Tuesday 23 March 2021, 3.00 – 7.00 pm

Following on from Mrs Ambrose's letter dated 9 March, please find further details below.

We would like to offer all students and parents a 15 minute Consultation appointment with a senior member of staff, to discuss their level of achievement in each subject. We will discuss the evidence that we currently have to contribute towards their final grade in each subject.

Appointments can be made from **Wednesday 17 March at 5.00 pm** and will close on **Monday 22 March at 12.00 pm**. Should you wish to make any changes after this date, please email the Sixth Form Team on sixthform@tringschool.org.

All appointments will be held via video call and can be accessed on the evening via the Parents' Evening Booking system (click here for guidance [Video appointments guidance](#)). It is vital that your child attends the consultation evening with you to discuss his/her progress, it is important that they are part of the conversation. Teaching will finish for Year 13 at the end of Period 4 on this day to allow students to travel home for their appointment.

Please visit <https://tring.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is attached here- [Booking guidance](#).) Login with the following information:

Student's First Name / Student's Surname / Date of Birth

Please ensure that you are logged on to the parents' evening system prior to your appointment and be aware that appointments will run according to the booked time. If you are late logging on to the system, your appointment slots will still run to the original schedule. Once the allocated time of the appointment is complete, the video call will close automatically.

Yours faithfully

Mr C Belony
Assistant Head of Sixth Form - Head of Year 13

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