



# Tring School

CEO of the RLP: Mrs Susanna Collings BSc(Hons), MA, FRSA  
Head of School: Mrs Sally Ambrose BA(Hons), NPQH  
Mortimer Hill Tring Herts HP23 5JD



9 October 2020

Dear Parent/Carer

## **Year 13 Parents' Virtual Consultation Evening Wednesday 21 October 2020, 4.00–7.00 pm**

This evening is held to enable you to discuss the progress of your child with their subject teachers.

Appointments can be made from **Wednesday 14 October at 5.00 pm** and will close on **Sunday 18 October at 11.55 pm**. Should you wish to make any changes after this date please contact the Sixth Form office.

All appointments will be held via video call and can be accessed on the evening via the Parents' Evening Booking system (click here for guidance [Video appointments guidance](#)). It is vital that your child attends the consultation evening with you to discuss his/her progress. If it is impossible for you to attend, it is strongly advised that your child attends anyway. We are aware that previously in the Sixth Form students have made their own appointments, however, with the current video system, we do require parents to make these appointments.

Please visit <https://tring.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is attached here- [Booking guidance](#).) Login with the following information:

Student's First Name / Student's Surname / Date of Birth

If your child has two teachers for one subject, please only book an appointment with one teacher per subject. We will speak to students if we would like them to also make an appointment with a member of the Sixth Form Team. If you do not have access to the internet, please contact the Sixth Form Office.

Please ensure that you are logged on to the parents' evening system prior to your first appointment and be aware that appointments will run according to the booked time. If you are late logging on to the system, your appointment slots will still run to the original schedule. Once the allocated time of the appointment is complete, the video call will close automatically.

Your feedback is important to us. Please click on the following link:  
[Parent View Questionnaire](#) where you will find a short survey for completion.

Yours faithfully

Mr C Belony  
Assistant Head of Sixth Form - Y13

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