



Tring School

CEO of the RLP: Mrs Susanna Collings BSc(Hons), MA, FRSA
Head of School: Mrs Sally Ambrose BA(Hons), NPQH
Mortimer Hill Tring Herts HP23 5JD



27 January 2021

Dear Parent/Carer

Year 9 Parents' Virtual Consultation Evening Wednesday 10 February 2021, 4.00–7.00 pm

This evening is held to enable you to discuss the progress of your child with their subject teachers.

Appointments can be made from **Monday 1 February at 5.00 pm** and will close on **Sunday 7 February at 11.55 pm**. Should you wish to make any changes after this date please email Mrs Venita Parker on vparker@tringschool.org.

All appointments will be held via video call and can be accessed on the evening via the Parents' Evening Booking system (click here for guidance [Video appointments guidance](#)). It is vital that your child attends the consultation evening with you to discuss his/her progress, it is important that they are part of the conversation. Whilst students don't have to be in school uniform, they must be appropriately dressed for the appointment. To allow the evening to run smoothly, we ask you to keep to your appointment times. The online booking system will allow you to make a maximum of **eight** appointments.

Please visit <https://tring.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is attached here- [Booking guidance](#).) Log in with the following information:

Student's First Name / Student's Surname / Date of Birth

If your child has two teachers for one subject, please only book an appointment with one teacher per subject unless you are advised otherwise. If you do not have access to the internet, please contact the school office.

Please ensure that you are logged on to the parents' evening system prior to your first appointment and be aware that appointments will run according to the booked time. If you are late logging on to the system, your appointment slots will still run to the original schedule. Once the allocated time of the appointment is complete, the video call will close automatically.

Your feedback is important to us. Please click on the following link: [Parent View Questionnaire](#) where you will find a short survey for completion.

Yours faithfully

Mrs H Golla
Assistant Headteacher

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